Expert Application form

## SUBMITTED by (i.e. the identity of the Expert)

|  |  |  |
| --- | --- | --- |
|  | Name of expert who submitted the application | Nationality |
| Expert |  |  |

## PERSONAL DATA

|  |  |
| --- | --- |
| Name |  |
| Organisation(in case a firm shall submit the invoice for the Expert) |  |
| Address |  |
| Telephone |  |
| Fax |  |
| e-mail |  |

## FINANCIAL IDENTIFICATION INFORMATION

|  |  |
| --- | --- |
| Name of bank |  |
| Bank account holder |  |
| Address of bank |  |
| Bank account number |  |
| IBAN number |  |
| SWIFT code |  |

## AREAS OF SPECIALISATION

Please fill in the table below to indicate any areas of specialist knowledge related to InnoStars’s call for application for Experts. Indicate the areas of specialist knowledge in the box corresponding to the specialisation in which you have significant and proven experience.

|  |  |
| --- | --- |
|  | Thematic area number corresponding to the specialisation |
| Relevant specialisation 1 |  |
| Relevant specialisation 2 |  |
| Etc. |  |

## DECLARATIONS

As part of my application, I confirm that accept all rules and regulations governing the application and use of framework contract related to Experting in InnoStars.

I have read and accepted the terms of contract conditions (annexed to the request for application).

I accept without reservation, that

* InnoStars retains ownership of my application and any proposal for individual assignments put forward by once invited to participate in the individual Expert assignment procedure(s). Proprietary information identified as such, which is submitted by me in connections with any of these procedures, will be kept confidential.
* The potential or actual Expert should accept that during the implementation of the individual assignment(s) and for four years after the completion of them, InnoStars has the right for the purposes of safeguarding the EU’s financial interests, the proposal and the contract of the supplier may be transferred to internal audit services, EIT, to the European Court of Auditors, to the Financial Irregularities Panel or to the European Anti-Fraud Office.

## STATEMENT

I, the undersigned, hereby declare that I have examined and accept without reserve or restriction the entire documentation of the call.

Date, …………………… 2020. …………………..

………………………………………………

signature

DECLARATION OF HONOUR

Dear Sir/Madam,

In line with my application to the call for Experts hereby declare that:

1. I submit this application.;
2. I confirm that I am **not** in any of the situations listed below and acknowledge that I should be excluded from participation from any procedure if I as a legal person or my firm:

a) is bankrupt, subject to insolvency or winding-up procedures, where its assets are being administered by a liquidator or by a court, where it is in an arrangement with creditors, where its business activities are suspended, or where it is in any analogous situation arising from a similar procedure provided for under national laws or regulations;

b) has been established by a final judgment that the economic operator is guilty of any of the following: fraud; corruption; participation in a criminal organisation; money laundering or terrorist financing; terrorist-related offences or offences linked to terrorist activities; child labour or other forms of trafficking in human beings;

1. I also confirm that I shall take all measures to prevent any situation where the impartial and objective implementation of any of my subsequent contract(s) with KIC InnoStars could be compromised for reasons involving economic interest, political or national affinity, family or emotional ties or any other shared interest (‘conflict of interests’). I shall inform KIC InnoStars immediately if there is any change in the above circumstances at any stage during the implementation of the tasks;
2. I accept that during the implementation of my assignment(s) and for four years after the completion of the contract, I must keep confidential any data, documents or other material (in any form) that is identified as confidential at the time it is disclosed (‘confidential information’).
3. I accept that during the implementation of the contract and for four years after the completion of the contract, KIC InnoStars has the right for the purposes of safeguarding the EU’s financial interests, the proposal and the contract of the supplier may be transferred to internal audit services, EIT, to the European Court of Auditors, to the Financial Irregularities Panel or to the European Anti-Fraud Office (‘safeguarding the EU’s financial interests’).

I understand that if the information provided is proved false, the award of any assignment may be considered null and void.

Yours faithfully,

Date, …………………… 2020. …………………..

………………………………………………  
signature