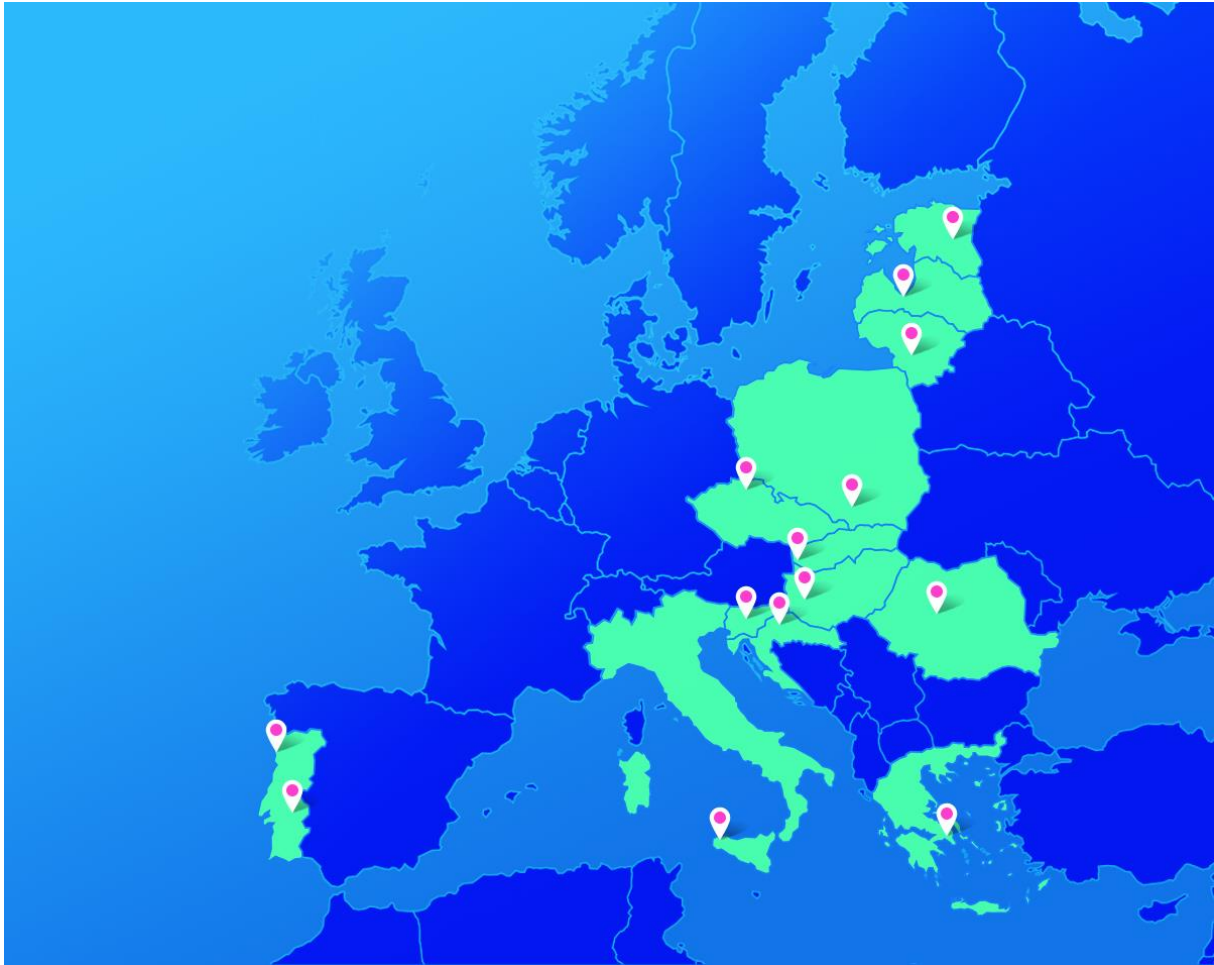


## EIT Health RIS Innovation Call 2023

### Frequently Asked Questions (FAQs)



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## Application Criteria

### 1. Where can I find EIT Health RIS Innovation calls and announcements?

The programme aims to facilitate the local innovation ecosystems in InnoStars and RIS regions and targets local innovators. However, the programme is managed centrally by EIT Health InnoStars. The EIT Health RIS Innovation Call and related announcements can be found on the website of EIT Health (<https://eithealth.eu/what-we-do/our-programmes/>) and the European Funding and Tender Opportunities Portal.

### 2. Are the applications treated under confidentiality?

Applications submitted to the EIT Health RIS Innovation Call are handled under confidentiality. Confidentiality agreements bind everybody that comes in contact with the applications during the evaluation process.

### 3. How can I apply?

The proposals shall be submitted via Optimy online electronic system. You can submit your proposal after registration using the link provided in the announcement.

### 4. Who can participate in RIS innovation project calls?

The EIT Health RIS Innovation Call is open to all legal entities. However, at least two legal entities' collaboration from the same RIS country can apply in a partnership where both business AND academic OR research OR health care institutions as partners are represented. The local EIT Health Hub and affiliates of the local EIT Health Hub and EIT Health partners can be part of partnerships but cannot receive funding from the EIT Health RIS Innovation Call. Partnerships consist of only affiliated entities that are not eligible.

### 5. Who can apply?

The EIT Health RIS Innovation Call is open to all legal entities. However, at least two legal entities' collaboration is expected from the same RIS country, where both business AND academic OR research OR health care institutions as partners are represented. Partnerships consist of only affiliated entities that are not eligible.

- **Mobile applications are not eligible as a standalone solution.** They can be part of the product/service/project and must be used as a solution integrated into a more complex solution.
- At least two legal entities' collaboration is expected, where both business AND academic or research or healthcare institutions as partners are represented.
- Natural persons are not eligible

The application should be submitted by the project leader whose partnership must have an established and registered representation/branch in one of the InnoStars or NUTS2 regions:

| <b>Project leader (Legal entity)</b> | <b>Name:</b>   |
|--------------------------------------|--|
| Type of organization                 | <input type="checkbox"/> Business organization<br><input type="checkbox"/> Academic Institution<br><input type="checkbox"/> Research Institute<br><input type="checkbox"/> Health Care institution<br><input type="checkbox"/> Other   |
| NUT2 region                          | <input type="checkbox"/> Grad Zagreb Region, Croatia<br><input type="checkbox"/> North East Region, Czech Republic<br><input type="checkbox"/> Estonia<br><input type="checkbox"/> Attica, Greece<br><input type="checkbox"/> South Transdanubia Region, Hungary<br><input type="checkbox"/> Sicily, Italy<br><input type="checkbox"/> Latvia<br><input type="checkbox"/> North East Region, Lithuania<br><input type="checkbox"/> Malopolska Region, Poland<br><input type="checkbox"/> Alentejo, Portugal<br><input type="checkbox"/> North Portugal Region, Portugal<br><input type="checkbox"/> North West Region, Romania<br><input type="checkbox"/> Western Slovenia Region, Slovenia<br><input type="checkbox"/> Bratislava Region, Slovakia   |
| Eligible InnoStars Regions           | <input type="checkbox"/> Hungary- HU11- Budapest<br><input type="checkbox"/> Hungary-HU32- Northern Great Plain<br><input type="checkbox"/> Italy- ITC1 – Piemonte region<br><input type="checkbox"/> Italy- ITC3 – Liguria region<br><input type="checkbox"/> Italy- ITC4 – Lombardia<br><input type="checkbox"/> Italy- ITH2 – Trentino region<br><input type="checkbox"/> Italy- ITH5 – Emilia Romagna region<br><input type="checkbox"/> Italy- ITF3 – Campania region<br><input type="checkbox"/> Portugal – Center<br><input type="checkbox"/> Portugal - Metropolitan Region of Lisbon<br><input type="checkbox"/> Poland- Łódzkie Region<br><input type="checkbox"/> Poland- Warsaw Region (Warszawski Stoleczny)<br><input type="checkbox"/> Poland - Dolnośląskie Region<br><input type="checkbox"/> Poland – Pomorskie Region |

During the contacting procedure, winning partnerships should provide InnoStars with the partners' registration documents – Educational Institutions are excepted - to confirm that:

- a. Each partner is established in the same RIS country
- b. The leader legal entity of the partnership has an established and registered representation/branch in the NUT2 region where one of EIT Health Hubs is located in the corresponding RIS country.

#### **6. Can one partner apply for multiple projects?**

One partnership (i.e., a consortium with the same partners) can apply to multiple projects, but only the highest-ranked can be funded.

#### **7. Can a multinational partnership submit a proposal?**

No, all partners must be established in the same RIS country. The leader legal entity of the partnership must have an established and registered representation/branch in the NUTS2 region where one of EIT Health Hubs is located in the corresponding RIS country.

#### **8. Is there a limitation on the maximum number of partners in RIS innovation project proposals?**

There is no limitation on the maximum number of partners. However, project partnerships will be funded up to a maximum of EUR 75.000 (even if there are more than three partners).

#### **9. What is a business organization / an academic institution / a research institute/ a Health care institution?**

- A business organization engages in commercial or industrial activities by providing goods or services to meet customer needs (SMEs, Start-ups). For further information, please consult the following document: <https://ec.europa.eu/docsroom/documents/42921>
- An academic institution is an educational institution dedicated to education and grants academic degree(s) on its own.
- The research institute is dedicated to doing research and experimentation for innovation in scientific and social fields.
- A health care institution is a public or private organization that provides health care and related services, including but not limited to the provision of inpatient and outpatient care, diagnostic or therapeutic services, laboratory services, nursing care, assisted living, and elderly care.

**10. Are an academic institution and a research institute eligible for submitting a proposal without a business partner?**

No. At least two legal entities' collaboration is expected, where both business AND academic OR research OR health care institutions as partners are represented. Each partnership must have a business organization as a partner.

**11. Is it advantageous to have two academic partners (from the same country)?**

There is no advantage or extra score in our evaluation system.

**12. Can we have images in the application template form?**

No, there is no possibility to include images in the application form.

**13. We would like to write more than 750 characters. Is that possible?**

We feel that 750 characters are enough to summarize the most crucial information of your project. The limit of characters can be seen under each text box in the call application form. You cannot write more than the indicated limit of characters. No annexes are accepted. All applicants submit their applications under the same conditions.

**14. How can someone submit letters of intent or support the proposal? Does the submission platform provide this option?**

An upload option is in the call-template, where you can upload the letter of support from the local EIT health hub or the Innostars partner in your region. Besides the declaration of non-conflict of interest document.

**15. What kind of relationship is eligible within the partnership?**

Suppose an academic partner (e.g., a university) is outsourcing EIT Health Hub activities to another actor (or they have a partnership agreement for shared Hub activities). In that case, the given actor is considered an EIT Health Hub.

If there is NO contract on Hub activities between the two institutions for the technical year, then the given actor can be a partner with funding. Any partnerships between enterprises are allowed; however, please consider the rules for affiliated entities.

**16. Can an EIT Health Hub affiliate participate in the RIS innovation project calls?**

If a project partner is affiliated with the EIT Health Hub (e.g., another unit of the same university), it can participate only as a project supporter without receiving funds from the project.

**17. Only the Business organization can be the project leader.**

No, any partner from the partnership can be the project leader; however, the project leader must have an established and registered representation/branch in the NUTS2 region where one of EIT Health Hubs is located in the corresponding RIS country.

**18. Who is the project leader?**

The project leader is the project partner responsible for the project and the whole team. Members of the partnership have the decision of who will lead the project. The application should be submitted by the project leader, who must have an established and registered representation/branch in the NUTS2 region where one of EIT Health Hubs is located in the

corresponding RIS country.

**19. What are the conditions/form on how the established and registered representation/branch should be proved in the manner that it meets the eligibility criteria?**

The existence and the location of an established and registered representation/branch should be based on self-declaration at the application phase; however, selected projects will have to provide the company's registration document before signing the sub-granting agreement.

**20. Can an individual company submit a proposal?**

No, there must be at least two partners in the project partnership. Therefore, an individual company cannot apply.

**21. What kind of relations can the applicant company have with a full member of EIT Health?**

Other commercial/ professional relationships that do not interfere directly with this call are not considered.

**22. What are the eligible RIS countries / InnoStars Regions/ NUTS2 regions/ EIT Health Hubs?**

|    | Eligible NUTS2 regions              | EIT Health Hubs  | EIT Health Hubs Emails     |
|----|-------------------------------------|--|----------------------------|
| 1  | Grad Zagreb Region (City of Zagreb) | University of Zagreb<br><a href="http://cirtt.unizg.hr/en/about-us/projekti/eit-health/">http://cirtt.unizg.hr/en/about-us/projekti/eit-health/</a>  | EITHealthHub@unizg.hr      |
| 2  | North East Region, Czech Republic   | DEX Innovation Centre<br><a href="http://dex-ic.com/">http://dex-ic.com/</a>   | eithealth@dex-ic.com       |
| 3  | Estonia                             | Tartu Biotehnoloogia Park<br><a href="http://biopark.ee/">http://biopark.ee/</a>   | eithealth@biopark.ee       |
| 4  | Attica, Greece                      | National Documentation Centre <a href="http://www.ekt.gr/en">http://www.ekt.gr/en</a>  | eithealth@ekt.gr           |
| 5  | South Transdanubia Region, Hungary  | Institute of Transdisciplinary Discoveries<br><a href="http://kezdolap.itdweb.hu">Kezdőlap - ITD official webpage (itdweb.hu)</a>  | itd.eithealth@pte.hu       |
| 6  | Sicily, Italy                       | Consortium ARCA<br><a href="http://www.consorzioarca.it/index.php/en/">http://www.consorzioarca.it/index.php/en/</a>   | eithealth@consorzioarca.it |
| 7  | Latvia                              | Rīga Stradiņš University<br><a href="https://www.rsu.lv/starptautiska-sadarbiba/eit-health-ris-centrs">https://www.rsu.lv/starptautiska-sadarbiba/eit-health-ris-centrs</a>                                | eithealth@rsu.lv           |
| 8  | North East Region, Lithuania        | Kaunas University of Technology <a href="https://en.ktu.edu/">https://en.ktu.edu/</a><br>or<br>Lithuanian University of Health Sciences<br><a href="http://www.lsmuni.lt/en/">http://www.lsmuni.lt/en/</a> | eithealth@lsmu.lt          |
| 9  | Malopolska Region, Poland           | Life Science Cluster Krakow <a href="http://www.lifescience.pl">www.lifescience.pl</a>   | eithealth@lifescience.pl   |
| 10 | Alentejo, Portugal                  | University of Évora<br><a href="http://www.uevora.pt/">www.uevora.pt/</a>  | eit@uevora.pt              |

|    |                                   |  |                            |
|----|-----------------------------------|--|----------------------------|
| 11 | North Portugal Region, Portugal   | University of Porto<br><a href="https://upin.up.pt/en/content/projects">https://upin.up.pt/en/content/projects</a> | eithealthporto@reit.up.pt  |
| 12 | North West Region, Romania        | Asociatia INIT & Freshblood HealthTech <a href="https://freshblood.ro">freshblood.ro</a>                           | eithealthhub@freshblood.ro |
| 13 | Western Slovenia Region, Slovenia | Ljubljana University Incubator <a href="https://lui.si/">https://lui.si/</a>                                       | eithealth@lui.uni-lj.si    |
| 14 | Bratislava Region, Slovakia       | Civitta Slovakia   | eithealth@civitta.com      |

|   | Eligible Innostars Regions         | Innostars Representative<br>Partner | Main Contact<br>(Name/Email)  |  |   |  |
|---|------------------------------------|-------------------------------------|---|--|---|--|
| 1   | Hungary- HU11- Budapest            | General Electric (GE)               | Zsolt Bubori<br><a href="mailto:zsolt.bubori@eithealth.eu">zsolt.bubori@eithealth.eu</a>          |  |   |  |
|   |                                    | E-Group ICT                         |   |  |   |  |
|   |                                    | Semmelweis University               |   |  |   |  |
|   |                                    | Syreon Clinical Research            |   |  |   |  |
| 2   | Hungary-HU32- Northern Great Plain | University of Debrecen              |   |  |   |  |
| 3   | Italy- ITC1 – Piemonte region      | University of Torino                | Chiara Maiorino<br><a href="mailto:chiara.maiorino@eithealth.eu">chiara.maiorino@eithealth.eu</a> |  |   |  |
|   |                                    | IIT                                 |   |  |   |  |
|   |                                    | Synlab Italia srl                   |   |  |   |  |
|   |                                    | FBK                                 |   |  |   |  |
|   |                                    | ART-ER                              |   |  |   |  |
|   |                                    | UniNA, Synlab SDN, Biocheckup srl   |   |  |   |  |
|   |                                    | 9                                   |   | Portugal - Center                        | University of Coimbra<br>Instituto Pedro Nunes<br>Coimbra Hospital and University Centre (CHUC) | Marta Passadouro<br><a href="mailto:marta.passadouro@eithealth.eu">marta.passadouro@eithealth.eu</a> |
|   |                                    | 10                                  |   | Portugal - Metropolitan Region of Lisbon | University of Lisbon  |  |
| University NOVA Lisbon                          |                                    |                                     |   |  |   |  |
| North Lisbon University Hospital Center (CHULN) |                                    |                                     |   |  |   |  |
| Glintt  |                                    |                                     |   |  |   |  |



|    |  |                                |   |
|----|--|--------------------------------|---|
| 11 | Poland- Łódzkie Region                       | The Medical University of Łódź | <p>Manal Al-Hammadi</p> <p><a href="mailto:manal.al-hammadi@eithealth.eu">manal.al-hammadi@eithealth.eu</a></p> |
|    |  | Politechnika Łódzka            |   |
| 12 | Poland- Warsaw Region (Warszawski Stołeczny) | The University of Warsaw       |   |
| 13 | Poland - Dolnośląskie Region                 | Lukasiewicz Port               |   |
| 14 | Poland – Pomorskie Region                    | Medical University of Gdańsk   |   |

**23. Is there a possibility of becoming a non-funded partner of a partnership?**

There is the possibility of becoming a non-funded partner, but only in case this partner is also involved in and contributes to the project.

**24. Is it possible to include a company specialized in market analysis and strategy as a partner?**

Yes, there is no requirement for the type/industry of an additional (besides business AND academic OR research OR health care institutions) partner, as long as you are targeting EIT Health's four Focus Areas to be developed by local actors.

**25. Can last year's winner apply again for EIT Health RIS Innovation Call?**

Only with a new/different project.

**26. What are the attributes of the 'same projects'?**

Two projects considered as same if tasks are a modification/upgrade/extension / or builds upon the know-how of any result/development/tool/software/know-how developed in another project.

**27. Can the business partner be (part of) a large enterprise?**

Yes, however, large enterprises cannot receive funding. They can be part of a partnership applying for funding and benefit from the networking opportunities. For further definition on defining the status of your enterprise, please see the answer to question 9.

**28. Where can I find information on the different aspects of the implementation?**

The Guidance & Templates folder will be shared with the project teams, which contains all the information and templates needed during the implementation.

**29. What is an Affiliated Entity?**

'Affiliated entity' means any legal entity under the direct or indirect control of a participant, or the same direct or indirect control as the participant, or directly or indirectly controlling a participant. Control may take any of the following forms:

- the direct or indirect holding of more than 50 % of the nominal value of the issued share

capital in the legal entity concerned or of a majority of the voting rights of the shareholders or associates of that entity.

- the direct or indirect holding, in fact, or law, of decision-making powers in the legal entity concerned.

However, the following relationships between legal entities shall not in themselves constitute controlling relationships:

- the same public investment corporation, institutional investor, or venture-capital company has a direct or indirect holding of more than 50% of the nominal value of the issued share capital or a majority of voting rights of the shareholders or associates.
- the legal entities concerned are owned or supervised by the same public body.

For further information, please refer to the specific document under the answer to question 9.

### **30. What is the difference between a subcontractor and a partner?**

A project partner is a legal entity willing to sign a partnership agreement with other legal entities to participate in a project in EIT Health RIS Innovation Call. Any legal entity can be a partner; provided that all partners are established in the same RIS country, they are financially viable and qualified to perform the tasks specified in the project proposal.

A subcontractor can only cover part of the work to be done by any partner, and the partner remains fully responsible for the work done by the subcontractor. The task defined in the project description is carried out by the subcontractor independently rather than by the project participant. The respective costs must be indicated specifically in the project budget as “subcontracting.” The price of subcontracts usually includes a profit margin for the contractors. Therefore, EIT Health RIS Innovation participants must choose such contractors based on the best value for money.

There is no restriction regarding the maximum amount for subcontracting. However, we prefer not to exceed 25% subcontracting to utilize the funding mainly by the subgrantees instead of outsourcing the project implementation.

### **31. Is it necessary to have a CE certificate for a medical device when applying for this call?**

There are exceptions to the necessity of CE marking drawn up in the legislation; CE Marking usually comes after clinical validation. To obtain CE marking, you must prepare a Clinical Evaluation Report (CER). Therefore, getting CE marking is generally in a later stage of product development than CIMIT IML 2. Therefore, a CE certificate for the medical device is not required when applying for this Call.

### **32. Does the project MUST start at the end of phase 2 of the CIMIT Maturity Innovation Template, or can it begin later in the process? How much later?**

Yes. Based on research, the InnoStars and RIS regions lack funding for completing the proof-of-concept phase. The EIT Health RIS Innovation Call targets completing the „Proof of Concept” phase as defined by CIMIT (see Annex 2 of Call Document). Projects selected will have completed IML 2 (Idea) and started IML 3 (Proof of Concept) at least in 2 of the four domains.

**33. How does one determine his finish point? Which phase in CIMIT Maturity Innovation Template should be applied at the end of the year?**

Funded projects' finish point will depend on the sector (MedTech, Digital Health) and project complexity.

**34. Are Mobile Applications eligible for funding?**

Mobile applications are not eligible as a standalone solution. They can be part of the product/service/project and must be used as a solution integrated into a more complex solution.

**35. Can I apply without submitting a letter of support?**

No, the eligible applicants should get a letter of support from the local EIT health hub or the Innostars partner in your region before applying and submitting the application to be uploaded as a part of the application. Besides the declaration of non-conflict of interest document.

## Project Elements

**36. What is the purpose of the mentoring, and what tasks are to be done?**

The goal of mentoring is twofold. On the one hand, EIT Health InnoStars aims to provide project teams with expert support to implement their project successfully and reach the expected level of development. To achieve this goal, the mentor is expected to share her or his expert opinion on how to implement a project efficiently, what tools and techniques to ensure the achievement of the KPI-s, how to overcome difficulties, how to handle risks, etc. The mentor is requested to supervise the work plan and the reports on implementation to justify the sufficient progress of the project towards EIT Health InnoStars.

Secondly, EIT Health InnoStars intends to provide the project teams all support to negotiate successfully with potential partners resulting long term cooperation(s). Therefore, the mentor is requested to help the teams to identify the selling point of their solution and articulate a clear value proposition to potentially engage new partners and/or create the opportunity for the project teams to be involved in further EIT Health activities (e.g., participation in EIT Health Amplifier program). Based on the mentor's judgment, sharing tools for pitching and negotiation techniques are welcome in this context.

**37. How the mentors for the teams will be selected?**

The beneficiaries will receive access to EIT Health Mentor and Coaching Network (MCN), where they can select their mentor(s).

**38. Can we select the mentor?**

Yes, however, the selected mentor must be registered as a mentor of EIT Health MCN.

**39. How much will the mentoring cost?**

The mentoring cost is based on the tag price of the mentor. Partnerships have to spend a minimum of EUR 3.000 on mentoring. At least 12 hours of mentoring is obligatory, but the total value must be spent.

**40. Is training mandatory?**

Yes. Participation in training (boot camps) and mentoring sessions are obligatory for a stable team (the same team members should be involved in the boot camps and mentoring sessions). Deliverables of the training sessions should be provided by participants at the end of the Bootcamp. The Bootcamp's service provider evaluates the submitted documents' delivered status and quality. The failure to fulfill these obligations can affect the grant's payment.

**41. How can I participate in matchmaking events?**

Participation in EIT Health matchmaking events is not automatic since the seats in the events are limited. EIT Health InnoStars Team maps the opportunities and negotiates the conditions with the organizers. After agreeing on the details, EIT Health InnoStars will invite the project teams to participate in such events. Only the invited teams can participate.

The purpose of these events is to introduce the teams to the EIT Health network to create the opportunity for further cooperation with partners operating in the field of interest of the project team. The cooperation can result either in joint actions or in joining project partnerships participating in the EIT Health Amplifier programme (s).

The event organizers provide matchmaking platforms where beneficiaries can identify potential partners and invite them to short one-on-one meetings during the matchmaking session of these events.

**Funding**

**42. What funding is the EIT Health RIS Innovation Call programme?**

EIT Health RIS 2023 Innovation Call aims at funding the proof-of-concept phase of high-quality, strong, balanced projects, targeting EIT Health's four Focus Areas to be developed by local actors, including both business and academic/research/health care institutions.

EIT Health InnoStars fund the programme as part of Horizon Europe, the EU's Research and Innovation framework programme.

**43. What is the funding's maximum amount and reimbursement rate?**

One project (the project partnership) can be funded for up to 75.000 EUR. At the same time, the requested funding per partner may not exceed 25.000 EUR.

The eligible costs of non-profit organizations and micro and small enterprises are funded up to 100%. Medium enterprise will only be funded up to 70%. Large enterprises cannot receive funding but can be part of a partnership applying for funding and benefit from the networking opportunities. The EIT Health Hub cannot profit from this funding scheme; the funding will go to the local actors.

| Legal entity category   | Staff headcount | Turnover | or | Balance sheet total | Maximum Funding € |
|-------------------------|-----------------|----------|----|---------------------|-------------------|
| Large enterprise        | > 250           | > € 50 m |    | > € 43 m            | 0                 |
| Medium-sized enterprise | < 250           | ≤ € 50 m |    | ≤ € 43 m            | 17.500            |
| Small enterprise        | < 50            | ≤ € 10 m |    | ≤ € 10 m            | 25.000            |
| Micro enterprise        | < 10            | ≤ € 2 m  |    | ≤ € 2 m             | 25.000            |

|                          |     |     |  |     |        |
|--------------------------|-----|-----|--|-----|--------|
| Non-profit organizations | N/A | N/A |  | N/A | 25.000 |
| Academic Institution     | N/A | N/A |  | N/A | 25.000 |
| Research Institute       | N/A | N/A |  | N/A | 25.000 |
| Health Care Institute    | N/A | N/A |  | N/A | 25.000 |

**44. Can an organization participate in more projects?**

One partnership (i.e., a consortium with the same partners) can apply to multiple projects, but only the highest-ranked can be funded. Minding that if the same beneficiary (including its affiliated entities) is included in more than one winning project's partnerships in any EIT Health Programme, the sum of all grants received by the beneficiary and its affiliates cannot exceed EUR 50.000 in the same year (2023).

**45. Does each partner directly receive the funding designated for its activities?**

Yes.

**46. When can we expect the payments?**

There is one pre-financing payment after signing the sub-granting agreement and one after completing the tasks and approving the (final) report by InnoStars. The second payment will be transferred by 31.01.2024.

**47. What kind of activities are supported?**

The cost of those activities can be reimbursed, contributing to the project's development. Only those activities can be funded, listed in the proposal, and approved by EIT Health. Besides the project implementation, there are further compulsory activities to be done by the beneficiaries.

- The beneficiary will have the chance to choose one or two mentor(s) from the EIT Health Mentor and Coaching Network (MCN), who will support the implementation of the project throughout the project lifecycle. At least 12 hours of mentoring are obligatory.
- Participants have to participate in online training.
- The beneficiaries shall participate in matchmaking events and organize meetings to develop further and commercialize their innovative solution.

**48. How many projects will be supported?**

The final number of projects funded remains conditional on the approved budget of EIT Health RIS 2023.

## Reporting Cost Eligibility

**49. How can I report on the progress and claim for funding?**

The final report must be compiled using the template attached to the sub-granting agreement (annex 3), in which the technical progress and the use of resources (financial performance) must be explained. This will serve as the basis for the payment of the fund. The financial report must detail the costs incurred with the action implemented and be justified by supporting documents. Only the appropriately justified cost items can be reimbursed.

## 50. Which costs are eligible?

Only direct costs are eligible and thus can be declared. Direct costs contribute directly to the business development or technical project development, such as personnel, travel, subcontracting, and purchase. Meanwhile, Indirect (overhead) costs are costs that cannot be evidently linked to the management and implementation of the project but rather supplementary costs such as rent, heating, electricity, equipment maintenance, and postage.

## 51. What are the eligible cost categories?

- **Direct personnel costs**
  - Costs for employees (or equivalent) (Please see Horizon Europe AMGA Article 6.2.A.1)
  - Costs for natural persons working under a direct contract and for personnel seconded by a third party against payment (Please see Horizon Europe AMGA Article 6.2.A.2 and 6.2.A.3)
- **Direct costs of subcontracting**
- **Purchase costs**
  - travel costs, accommodation, and related subsistence allowances
  - equipment costs<sup>1</sup> - Please note:
    - cost of equipment is accepted only if duly justified and accepted in advance by InnoStars. Purchases of equipment, infrastructure, or other assets used for the action must be declared as depreciation costs, calculated based on the costs incurred and written off by international accounting standards and the beneficiary's usual accounting practices.
    - Only the portion of the costs that correspond to the rate of actual use for the action during the action duration can be taken into account
- Please see Horizon Europe AMGA Article 6.2.C.2 for further details. **Costs of other goods, works, and services**

## 52. What are the supporting documents that justify the use of the funding?

- Personnel costs:
    - Contracts,
    - Payrolls,
    - Timesheets (InnoStars provide the template),
    - Tax returns (the declaration forms of taxes and social contributions),
    - Bank statements that justify the salaries and taxes/contributions settlement.
  - Services:
    - Procurement documents (if applicable),
    - Contract,
    - Invoice,
    - Bank statement,
  - Consumables/equipment/other goods and services
    - Procurement documents (if applicable)
    - Purchase order/contract (if applicable),
-

- Invoice,
- Bank statement
- For equipment: Depreciation policy
- Travel:
  - Travel order
  - Invoice,
  - booking confirmation,
  - Bank statement,
  - If the company's employee paid the travel cost, you need to submit the reimbursement request of the employee and the bank statement that your company paid the amount to its employee.

**53. Are the costs incurred by the partnership after submitting the project application but before knowing the outcome eligible?**

No.

**54. Can salary be paid from the project budget, and what can be the maximum hourly rate?**

Yes, however, the following rules apply to the cost of employees:

- Part-time employee: The Timesheet shall be provided specifying tasks and working hours spent directly contributing to the technical project or business development.
- Full-time employee: The entity's director shall provide a written declaration indicating the employee is fully dedicated to the project until the end of the implementation. Tasks and activities delivered shall also be specified in the declaration.

There is no max. Hourly rate limit; however, the costs must be real and supported by the documents provided (see question 51).

**55. What happens if I spend less than the grant I received?**

The surplus you cannot cover with invoices/mentoring contracts will be withdrawn, and the grant amount will be reduced.

**56. What happens if I spend more than the grant I received?**

There is no possibility of increasing the grant. You will have to cover the extra spending from your financial resources.

**57. What happens if I cannot fulfill a task in the sub-granting agreement?**

The original budget of the task will be completely withdrawn, and the total grant amount will be reduced with the related amount.

**58. What happens if I can only partially fulfill a task?**

The proportional part of the original budget allocated to this task will be withdrawn, and the total grant amount will be reduced with the related amount. (e.g., if you conclude only half of the required interviews, half of the original budget – allocated for interviews – will be withdrawn from you).

**59. Can I shift between the budget lines of the sub-granting agreement?**

Yes, this is possible. You can shift amounts between the different budget lines (e.g., spend more on mentoring and less on travels) and between partners. But please note that you must fulfill all your contractual obligations, tasks, and deliverables in the sub-granting agreement.

**60. Can I implement the project in 2023 as well?**

No. The project ends in 2023; only those costs eligible that incur in 2023, no-cost can be funded that incurs after 31 December 2023.

**61. If I am a founder of a start-up (Business side) and an employee of an academic institution, is this a conflict of interest?**

It is not a conflict of interest for EIT Health; however, if both legal entities are part of the same project partnership, the costs of any personnel can be claimed only for one legal entity.

**62. Could an academic institution lead the project or only the business institution?**

Yes, it could; please see Question 17.

**63. Can a non-for-profit organization be considered a "business" partner even if its economic activities do not include commercial services?**

Under commercial activities, we consider all kinds of business-like activities. A non-for-profit company can be viewed as a business organization if they provide services for money, for example. The call aims to help innovators to put their solution/product/service onto the market; therefore, if your company is a non-for-profit organization planning to develop further and commercialize its solution, it can be considered a business organization.

**64. Is CE Certification an eligible cost?**

Only the cost of those activities can be reimbursed, contributing directly to the business or technical project development. If CE Certification is necessary and reasonable at the supported phase of the project, it can be eligible.

**65. We applied for the 2019/2020/2021/2022 call but did not get funding. We will re-apply with an improved project. Will the evaluators have access to our previous call application?**

No, all proposals are evaluated based on the information provided in the project application.

**66. Are there any editing guidelines? For example, how long should the proposal be? How should it be structured? Is there a form?**

There are no editing guidelines; the application form template will be available under the call description. Please refer to Questions 16-18.

**67. We have two project ideas we would like to apply with. Can we apply with two different projects and partnerships?**

Two projects implemented by the same partnership are not acceptable (NO). But if an entity participates in two different partnerships, it is acceptable (YES).

Please refer to Questions 6 & 42



**68. Is the salary of a micro-enterprise (3 persons) an eligible cost?**

Yes, however, the following rules apply to the cost of employees:

- 1) Part-time employee: The Timesheet shall be provided specifying tasks and working hours spent directly contributing to the technical project or business development.
- 2) Full-time employee: The entity's director shall provide a written declaration indicating the employee is fully dedicated to the project until the end of the implementation. Tasks and activities delivered shall also be specified in the declaration

**69. The budget is adjusted if the actual costs during the implementation phase differ from the estimated ones in the project proposals. What are the rules for budget adaptation? Is there any percentage ceiling? What is the procedure, and who needs to be notified about this?**

There is no percentage ceiling on budget modification. Sub-grantees will be provided with a 'budget modification request' template. All budget modification requests must be submitted to EIT Health InnoStars for approval.

**70. Is there a defined number of proposals that will be approved for each focus area?**

No quota is defined for the number of projects approved by each EIT Health focus area.

**71. Does the call consider how many projects from the same country will be considered for funding?**

No, there is no country-based quota specified.

**72. Can we change a partner(s) in the period from the application to the realization of the agreement? (A business organization that is neither a project leader nor an academic/research institution).**

If the project was selected, could partners change only in justified cases? But applicants must ask for the RID team's permission first and make a clear justification for this change. Besides, the new partners must comply with all the call's eligibility criteria.

**73. Can the employees' contracts be changed for the duration of the project? Can employees be granted promotions for the project (e.g., salary increase)?**

No, please see Question 58 or the Frequently Asked Questions document.

**74. Is salary for members of an NGO (who do not receive any other salary) an eligible cost?**

Yes, however, the following rules apply to the cost of employees:

- 1) Part-time employee: The Timesheet shall be provided specifying tasks and working hours spent directly contributing to the technical project or business development.
- 2) Full-time employee: The entity's director shall provide a written declaration indicating the employee is fully dedicated to the project until the end of the implementation. Tasks and activities delivered shall also be specified in the declaration

**75. Are the personnel costs calculated solely based on the Horizon EUROPE rules?**

The cost estimation in the project application must be calculated based on the Horizon EUROPE rules.

**76. For the application, do we need a written confirmation from our partners confirming that they want to participate in the project?**

During the application phase, there is no possibility to submit annexes, and no letter of intent or similar document is needed.

**77. Does a company from a RIS country have to have a minimum turnover to be eligible?**

No

**78. Can two business organizations apply along with an academic/research/health institution?**

There is no upper limit on the number of partners. However, project partnerships will be funded to a maximum of EUR 75.000.

**79. In what way is the Bootcamp organized? How many hours weekly/monthly or for the project duration should be put aside for participating in the Bootcamp?**

Based on experience, organizing two to four sessions will take two to four days.

**80. If the company that is the owner of all product rights and product development rights enters a partnership in a project, in what way can keep all the rights to the project results?**

The Consortium Agreement template attached is provided for information purposes only. Its contents are not intended to replace the consultation of any applicable legal sources or the necessary advice of a legal expert, where appropriate. Please seek legal advice on including intellectual property rights in the Partnership Agreement.

**81. Are there any restrictions on ordering goods or equipment outside the EU? Are import taxes eligible cost?**

There is no such restriction. However, the invoice submitted must fulfill the formal criteria and be addressed to the beneficiary. All incurred costs that are not reclaimable are eligible.

**82. In the consortium agreement, it is stated that *"This Consortium Agreement shall be construed by and governed by the laws of Belgium excluding its conflict of law provisions"* Our project partners suggest changing the law of Belgium to the law where all project partners come from. Is that change possible, or is Belgium law mandatory?**

The applicable law in the consortium agreement can be changed. But in the sub-granting agreement, Belgian law is mandatory.

**83. Do we need to open a particular bank account for this project or use our main bank account?**

You can use your primary bank account—no need to open a new one for this project.

**84. Is RIS EIT a Horizon project? Of which our project is a sub-project? Are we a sub-contractor? Sub-supplier? Is it a grant, or is it an "economic activity"?**

It is a Horizon Europe fund, as the whole EIT program is a Horizon Europe fund. The fund for the

beneficiary or project partner received from EIT is considered a grant.

**85. Will the fund be transferred directly from EIT Health to our partner's accounts or through local EIT Health hub accounts?**

The fund will be transferred directly to the bank account written down in the sub-granting agreement.

**86. In the sub-agreement document. What is meant by dissemination in clause 9.2? And what do no rights or obligations of the parties arising from this Subgranting Agreement be assigned or transferred, in whole or in part, to any third party without the other Parties' prior formal approval?**

Dissemination means PR. And for the other point, the beneficiary or the project partner is responsible for this project as agreed and signed for this sub-agreement, not any other entity.

## **Annex 1: Characteristics of a good EIT Health Innovation Project (for information)**

### **Proposal preparation**

- The consortium should be able to answer: Why this solution? Why those partners? Why now? The uniqueness of the approach must be clear compared to direct/indirect competition and the current gold standard

### **Type of project**

- Project shouldn't be a research project. For instance, success cannot only be characterized by publications or education activities.
- For Market-facing innovation projects: they target both 1) better outcomes and 2) cheaper costs (per capita or global basis)

### **Partnership - Partners**

- The right partners should be dedicated to the suitable activities and expected outcomes

### **Project**

- The project should be understandable at the first reading
- Clarity should be made around results: What should be achieved by the end of the project? How would you know that you have completed it?
- All necessary steps to de-risk the project both on the technical and business side should be considered

### **Workplan**

- The work plan should be clear, with an adequate number of WPs. Interdependencies of WPs should be well-identified
- The real risks of the project must be well identified
- The deliverables must be clear

### **Science / Technology**

- The IP holder should be clearly named.

### **Business / Commercialization / Sustainability**

- All the potential risks linked to market reach or process implementation from a socio-economic point of view should be clearly identified. A mitigation plan should be provided.

### **Funding**

- Budget items should be linked to the activities